

JUSTICE OF THE PEACE, MCMULLEN COUNTY TEXAS  
JUDGE DEBORA GARZA  
PO BOX 238  
TILDEN, TEXAS 78072  
(361) 274-3372

**READ THIS NOTICE CAREFULLY**

YOU MUST CONTACT THE COURT **ON OR BEFORE THE APPEARANCE DATE** AND TIME AS SHOWN ON YOUR CITATION. PLEASE NOTE A PHONE CALL DOES NOT CONSTITUTE AS A COURT APPEARANCE.

FOR AMOUNT DUE, OR MORE INFORMATION YOU MUST CONTACT THE COURT;

- In person at **504 Courthouse Drive, Tilden Texas 78072**; or
- By mail → complete the mail appearance form below and return to PO Box 238, Tilden Texas 78072
- If you are requesting a DEFERRED DISPOSITION, OR DRIVERS SAFETY COURSE, contact the court before starting either options or making a payment.

**YOU WILL NOT BE ALLOWED TO SPEAK WITH THE JUDGE; IN ALL CASES THE JUDGE CANNOT DISCUSS ANY ASPECTS OF THE CHARGES AGAINST YOU. THE LAW FORBIDS THESE "EX PARTE COMMUNICATIONS" INCLUDING CONTACT OUTSIDE OF THE COURT.**

ACCEPTABLE FORMS OF PAYMENT: CASH AND PERSONAL CHECKS ARE NOT ACCEPTED ONLY A MONEY ORDER, CASHIERS CHECK, OR CREDIT / DEBIT CARD PAYMENT WILL BE ACCEPTED BY THIS COURT. TO PAY ONLINE GO TO [WWW.CERTIFIEDPAYMENTS.NET](http://WWW.CERTIFIEDPAYMENTS.NET), TO PAY BY TELEPHONE, PLEASE **CALL 1-866-549-1010**. YOU MUST ENTER THE **BUREAU CODE # 6743619** TO PROCEED WITH YOUR PAYMENT. **YOUR DRIVERS LICENSE NUMBER IS YOUR ACCOUNT NUMBER**. WHEN MAKING YOUR PAYMENT BE SURE TO ENTER ALL INFORMATION CORRECTLY. WE ARE NOT RESPONSIBLE FOR PAYMENTS INCORRECTLY ENTERED BY YOU. A 2.85% CONVENIENCE FEE WILL BE CHARGED TO YOU BY CERTIFIED PAYMENTS. PAYMENTS MADE ON WEEKENDS, HOLIDAYS, OR AFTER 3:30 P.M. WILL BE CREDITED TO YOUR CASE THE NEXT BUSINESS DAY.

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**MAIL APPEARANCE FORM**

**DRIVER MUST COMPLETE THIS FORM REGARDLESS OF WHO PAYS THE CITAION**

**INITIAL ONE:**

\_\_\_\_\_ I hereby enter a plea of **NOT GUILTY**. I will be notified of a court date, and will appear on that date. For correspondence purposes, I am providing the court with a correct mailing address and I will be held responsible for notifying the court with any changes of address herein.

\_\_\_\_\_ I hereby enter a plea of **GUILTY**, I waive appearance for trial; I hereby waive my right to an attorney. Total amount due is enclosed.

\_\_\_\_\_ I hereby enter a plea of **NO CONTEST**. I waive appearance for trial; I waive my right to an attorney. Total amount due is enclosed.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ D.L.# \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER# \_\_\_\_\_ EMAIL: \_\_\_\_\_